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18 February 1982

MEMORANDUM FOR: [REDACTED]

25X1

Administrative Officer, OEA

FROM :

25X1

[REDACTED]
Information Handling System Architect

SUBJECT :

Integrated Approach to Automation for the
Office of External Affairs

REFERENCE :

Memorandum, dated 18 Jan 1982, 'Request for Services
of an ODP System Design Specialist', (EA 82-0029)

1. It was a pleasure to have been of assistance to your office in addressing the registry problems concerning LAMS. However, there still remains to be satisfied the requirements that have been specified in the documents concerning the Computerized Information System on Congress (CISCO). The attached memorandum offers an opportunity to address these particular requirements and to coordinate and integrate the automation activities of the Office as a whole. An information storage and retrieval system that deals with the publication and review of manuscripts could be enhanced to handle CISCO's requirements for Congressional documents. Additionally, CISCO's requirements for calendar management, tickler files, etc., would probably enhance the capabilities of the PRB's system. Other advantages offered by an integrated approach to automation are:

- o Lower total cost for automation and earlier achievement of full automation
- o Interoperability/commonality of software among the branches of OEA

2. It is suggested that you take this opportunity to examine the possibility of developing an integrated system for OEA, incorporating the CISCO requirements. It appears that your office is rapidly converging on such a requirement. Proceeding independently with CISCO to achieve an early availability of this facility will delay and make much more difficult the achievement of an integrated office system.

3. If we can be of further assistance, please contact [REDACTED]

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Attachment:

As Stated

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